

# TOP TIPS TO... BOOST YOUR FUNDING APPLICATION

## Read the guidance - Are you eligible?

Read & re-read the guidance, there's nothing worse than putting lots of time & energy into applying for a fund you're ineligible for.

## Know what you need

Do you know how much funding you need & do you have a breakdown of costs you need? Do you need funding for capital, project or core costs? Can you compile multiple applications into 1 to save time.

## Do your research

Read about the grant & funder - find out who are they, what are their values, what are their aims, and ultimately what do they want to invest in.

## Check the deadline & Give yourself time

Check the deadline date & make sure you give yourself enough time to pull together a good application. Don't rush it & leave it till last minute!

## Look to collaborate

Don't duplicate! Show how you've consulted with or how you intend to work with other partners. Or even look to submit a funding bid on behalf of a consortium!

## Cover your costs

Make sure you cover all your cost, you don't want to be out of pocket if you miss something. Some funders also allow a % towards core costs so make sure you keep an eye out for this too!

## Show Demand & Need

Using statistics, & feedback to show why these funds are needed & what difference this investment could make.

## Don't assume

Don't assume the funder knows about your organisation, explain what you do & why you are worth investing in.

## Ask for support

Don't be put off by the application form, most funders have someone at the end of the phone/email for support or go to an independent support organisation for their help.

## Proof read

Make sure you proof-read your application & get someone else to check it over to make sure you're not missing anything & that you don't go over any word limits.

## Don't waste your time

Look for a funder/grant that works for you. Don't try & make it fit or tell the funder just what you think they want to hear. Make sure you look at the terms & any reporting requirements

## Start pulling information together early

Funders will ask for similar evidence of support including; your organisation structure, insurance documents, policies & procedures, & bank statements. They may also ask common questions about your: organisation &/or project including outcomes, outputs & evidence of demand & need.

Contact us for further help and support:  
[communityhelp@energizestw.org.uk](mailto:communityhelp@energizestw.org.uk)